



AGENDA

REGULAR MEETING of OLIVER PARKS & RECREATION SOCIETY

MONDAY AUGUST 17, 2020

5:30PM OLIVER COMMUNITY HALL

A. INTRODUCTIONS/MEETING CALLED TO ORDER:

SOCIETY PHOTO

B. ADOPTION OF THE AGENDA:

1. Call for additions

C. ADOPTION OF MINUTES

1. Minutes from the Regular Meeting held July 20, 2020

D. NEW BUSINESS:

1. Appointment of 2021 Budget Committee

E. STAFF REPORTS:

Recreation Supervisor Report
Recreation Manager Report

F. DIRECTOR REPORTS:

G. PUBLIC QUESTION PERIOD

H. UPCOMING MEETINGS:

Special Budget Workshop TBD (Early September 2020)
OPRS Regular Meetings 6:00pm Monday, September 21 (Community Hall)
6:00pm Monday, October 19 (Community Hall)

I. ADJOURNMENT

J. PARKS & FACILITIES TOUR



MINUTES

REGULAR MEETING of OLIVER PARKS & RECREATION SOCIETY

MONDAY JULY 20, 2020

6:00PM OLIVER COMMUNITY CENTRE ROOM 1

Present: Shiela Lange, Dennis Magoffin, Rachel Allenbrand, Aimee Grice, Terry Schafer, Tamela Edwards, Helene Urcullu, Deanna Maclean, Katie Hadwin, Carol Sheridan

Regrets: Marvin Louie

A. Chair Shiela Lange called the meeting to order at 6:01 pm.

B. ADOPTION OF THE AGENDA:

1. It was MOVED and SECONDED to approve the agenda for the Regular Meeting of the Oliver Parks and Recreation Society held July 20th as presented.
Schafer/Urcullu CARRIED

C. ADOPTION OF MINUTES

1. It was MOVED and SECONDED to approve the minutes from the Regular Meeting held June 15, 2020 as presented.
Grice/Allenbrand CARRIED

D. BUSINESS ARISING

1. Graffiti in Public Spaces
Discussion ensued. Councillor Grice offered to assist on a task force to determine next steps.
It was MOVED and SECONDED to direct staff to develop a pilot graffiti wall project with community input to be brought back the society for review in October. Grice/Schafer CARRIED

E. NEW BUSINESS:

1. 2nd Quarter Financial Report presented by Deanna McLean was received by the Society.
2. Correspondence from Oliver Curling Club received by the Society.
3. Small Steps for Big Change Program presentation by Carol Sheridan received by the Society.
It was MOVED and SECONDED to direct staff to enter into a partnership agreement with the UBCO Diabetes Prevention Research Group for the "Small Steps for Big Changes" program in 2020/2021. Allenbrand/Urcullu CARRIED
4. The report on the status of the Multicultural Club Building Lease presented by Carol Sheridan was received by the Society.

It was MOVED and SECONDED to approve staff recommendation to provide formal acceptance of the request to terminate the lease and offer to cover the full or partial cost of the purchase and installation of a park bench near the building in exchange for the acquisition of items left within the building.
Schafer/Grice CARRIED

5. The 2020 Capital Project Update provided by Carol Sheridan was received by the Society.

It was MOVED and SECONDED to transfer the allocation of funds earmarked to the capital project "Ball Diamond Dugout Expansion" to the "Kinsmen Expansion Project" to be completed in 2020. Allenbrand/Urcullu CARRIED

F. STAFF REPORTS:

Recreation Supervisor's report was received by the Society
Recreation Manager's report was received by the Society.

G. DIRECTOR REPORTS:

Director Magoffin has concerns with the Hike & Bike Trail, not being mowed by the RDOS. Director Schafer reported that the RDOS is seeking tenure of the trail from the Ministry. Heavy brushing and tree thinning and mowing needs to be done. Staff to inquire about services that are happening along the trail and report back to the Society.

H. PUBLIC QUESTION PERIOD

I. UPCOMING MEETINGS:

OPRS Regular Meetings 6:00pm Monday, August 17 Facility Tour & Society Photo
6:00pm Monday, September 21 (Community Hall)

- J. It was MOVED and SECONDED to move into IN-CAMERA SESSION
Edwards/Allenbrand CARRIED

- K. It was MOVED to move back out of in-camera and ADJOURN at 7:38pm. Grice
CARRIED

Oliver Parks & Recreation Society
Staff Report

To: Oliver Parks & Recreation Society

From: Katie Hadwin, Recreation Supervisor

Date: Thursday, August 14, 2020

Summer Camp Update

Sun Fun has two more weeks of programming, and Tykes Camp will be ending next Friday, August 21. Both camps have got into a good groove this summer with new COVID-19 regulations/cleaning policies. Understanding that SD 53 may not open their doors until the second week of September, we're looking at offering additional weeks to provide childcare for families in need until schools are open. Staff is available and happy to provide service to families in need during the transition.

Skate Camp (Aug 10-14)

Skate Camp for kids' ages 7-11 is currently happening at the Oliver Small Wheels Playground. We have two very passionate students taking the lead (Kael Koteles and Isaac Jones) with assistance from Mr. Jesse McKinnon (SOSS teacher) and Jeddy Baptiste. We have a full roster participating that are really enjoying camp. There has been excellent feedback on the program; families would like to see more programming in the early fall, possibly a weekend workshop or Pro D Day Camp at the Park.

Fall Programming (Sept – Nov)

To start off fall programming safely, we will try and use the outdoors as much as possible (weather permitting) as well as the Community Centre Hall and Multi-Cultural Clubhouse.

The Multi-Cultural Clubhouse has some safety concerns/housekeeping items that will need to be taken care of before moving forward with regular programming. Bringing this facility up to a higher standard is deemed necessary, but unsure of how we will move forward within our current budget and service establishment bylaws.

As previously mentioned, we will offer childcare for the first couple of weeks in September for families in need. Most of our programming will begin the third week of September, allowing families to get into a new school routine and then register for programs. All program leaders/instructors have met with myself and shared their safety plan/protocols moving forward to ensure quality/safe programming. We have Parkour returning, Emergency First Aid, Babysitter's Course, Tai Chi, Function Fit, with new offerings including Silver Fit at Lion's Park,

Stretching for Stiff Bodies, Mom & Daughter Yoga, and High Intensity Interval Training to begin. With COVID-19, we will be adding additional classes to our programming when safe to do so, and slowly. Monthly programming updates/changes will be listed on our website www.oliverecreation.ca, and on social media, as regulations are changing regularly.

Upcoming Aquatic Leadership Training Course

(September – October)

I'm happy to have the opportunity to register for an aquatic course starting September for aquatic professionals, which will allow me to assist more with pool management for the summer of 2021.

The course will cover the following:

- A networking opportunity to connect with other industry leaders
- A safe space to ask an experienced industry expert about issues currently affecting your facility
- Clarity and ideas around programs and staffing
- Current best practices in the aquatic industry
- Tools and resources to help create policies and procedures
- New ideas for facility management and team development
- A risk management assessment tool to understand risk levels of future programs
- Tools, resources, and an understanding of the importance of orientation and in-service training
- Effective instructional strategies for content delivery

STAFF REPORT – August 13, 2020

From: Carol Sheridan, Manager

Administration/Labour Management:

Joint Occupational Health and Safety meeting was held to report back on workplace inspections, crew talks and first aid report to date and formally approve on the Society's COVID-19 Response Plan.

Regular communications with provincial organizations, Town of Oliver, SD53, RDOS, Interior Health and other recreation sector managers from around the province remains a priority.

Mitigation plans for COVID-19 have been created for the weight room, pool and hall and site-specific safety plans are being created for outdoor spaces including the ball diamonds as well as the Oliver Arena. MIABC has provided some templates for updated informed consent forms for programs and addendums to facility use permits using COVID-19 language to transfer liability away from the Society in areas where we have safety/mitigation plans in place.

Collective Bargaining discussions with CUPE 608 Sub Local were completed on July 9.

I am working with the Town of Oliver to contract the services of Bob Lilly with Lanarc Consultants to cost out the improvement items in the 2017 Park Improvement Plan. This information will be helpful for future planning and will also be used in discussions at Council regarding a bylaw on Development Cost Charges (DCC).

Facilities:

As of September 1, 2020 all memberships suspended due to COVID-19 will become active. The three Weight Room Attendants will continue to monitoring the facility during operation outside of administration office hours and ensure that the facility safety plan is being followed.

Big League Experience Baseball Camps started their use of the ball diamond and arena facilities on August 5. The company is offering youth training camps with reduced numbers for 4 weeks. Due to orders from the PHO, there will not be use of the Arena as a dorm this summer, however the facility will still be utilized along with the ball diamonds and pool for camp activities and as an indoor meeting space for coaches and players.

Weekly beach water testing with Interior Health continues until mid-September. A request was received from Interior Health to assist with additional testing for blue-green algae.

The Kinsmen Park expansion project is nearing completion. The Town contracted OK Vinyl to install a chain link fence on the new property line and Society staff installed new irrigation lines and planted grass.

Significant improvements have been made to the curbs and stairs on the exterior of the Hall building as well as the addition of a new compound for waste disposal containers and updated landscaping.

The renovation of the staff workshop at the Oliver & District Arena started August 10th, Total Restoration is removing the sections of the room affected by mold from years of water damage and then the rebuilding of the space will happen during the month of September.

Quotes have been received for the replacement of windows and doors for the Community Hall and the work will commence in later September. We will also be moving forward with repairing the gutters and downspouts at both the Hall and the Arena this month.

Community Development:

The Oliver Healthy Living Coalition will be meeting on Sept 16th.

The Town of Oliver has recently initiated a project to evaluate age friendly assets, barriers and opportunities in Oliver, and with this information, create an action plan for future improvements. I have agreed to participate on an Age Friendly Working Committee as a representative from our organization and the recreation sector.