



# 100 X 100 CELEBRATION

## FOOD VENDOR APPLICATION

**AUGUST 14 & 21, 2021**

### Event Overview

#### Saturday August 14

##### 100x100 Concert in the Park

- 1:00PM – Vendor gates open
- 4:00PM – Set up must be complete and non-service vehicles removed from site
- 4:30PM – Public gates open
- 10:00PM – Public gates close

#### Sunday August 22

##### 100x100 Community Celebration

- 8:00AM – Vendor access open
- 11:00AM – Public gates open
- 8:00PM – Public gates close
- 10:00PM – Tear down must be complete.

Nothing is to remain in park. Please remove all garbage and waste.

### Registration Requirements

**\*Must be submitted no later than Friday August 7<sup>th</sup>**

- Completed Application Form
- Payment of Vendor Fee
- Liability Insurance Certificate **Oliver Parks and Recreation** must be listed as additional insured
- Interior Health Permit to Operate
- Food Safe Certification
- Technical Safety BC Electrical and Gas Approval labels.

BUSINESS NAME : \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

TRUCK DIMENSIONS: \_\_\_\_\_ LENGTH \_\_\_\_\_ WIDTH (INCLUDE AWNING)

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

FOOD TRUCK DESCRIPTION/ TYPE OF FOOD: \_\_\_\_\_

SPECIAL REQUESTS: \_\_\_\_\_

I'm willing to accept Volunteer Meal Vouchers (please circle): **YES / NO**

\*OPRS will pay vendor a flat rate of \$10 for each voucher collected. Volunteers/performers do not pay any money over the voucher, nor get change back for a used voucher. We ask that participating food vendors offer at least one full meal item from their menu for the \$10 food voucher price.

<b>VENDOR FEE'S &amp; PAYMENT</b> *non - refundable		
<b>Item</b>	<b>Fee</b>	<b>Amount required</b>
Standard Entry Fee for Aug 14 & 22 <i>*Includes 5% tax on \$100 entry fee, plus a refundable \$25 Damage Deposit/per event</i>	\$130/each \$233.75/both <i>*included deposit and tax*</i>	1
15amp – 110 volt	\$12	
30amp – 220 volt	\$25	
Table Rental	\$10	
Fee Total	_____	

Please do not mail cash; payments can be received at the Recreation Office Monday – Friday 8:30AM – 4:30PM. Cheques should be payable to “Oliver Parks and Recreation”. Payment can also be made by credit card in person or by calling the Recreation Office at 250-498-4985.

***This event has limited space for Food Vendors. A completed application does not guarantee acceptance into the event/s. All applications are subject to review and approval. Fees will be processed once acceptance is confirmed.***

If you require further information, please contact Festival Director, Carol Sheridan at Oliver Parks & Recreation.

Phone: 250-498-4985

Email: carol@oliverrecreation.ca



# 100 X 100 CELEBRATION



## 2021 FOOD TRUCK

### INFORMATION AND GUIDELINES

In consideration of being granted space as a food vendor by the 100x100 Festival Committee, the vendor agrees to the following terms, conditions, and considerations.

- The Events will be held at Oliver Community Park at 6359 Park Drive, behind the Oliver Community Hall.
- Oliver Parks and Recreation makes efforts to be environmentally conscious and minimize the carbon-footprint of our events. We are asking that **No Styrofoam** containers be used, and that efforts are made to select **environmentally friendly** sound containers and flatware.
- Vendors must disclose their exact plug in/ power need that is necessary to run from start of the event to finish. Placement on site will depend on power needs, and using more power than paid for may be cause for dismissal.
- Food Vendors must provide their own water source.
- Vendors who booked a power site are responsible for ensuring that all their equipment, power cords, and plug-ins meet BC safety Authority Electrical Standards. Power use will not be permitted if vendor is in violation or is using damaged electrical cords.
- Vendor is responsible for any damage to their site. Vendors should take measures to ensure that their location does not have any grey water, grease, debris, or garbage. We will keep your \$50 damage deposit if we determine your site to need extra attention after the festival.
- Festival site is **non-smoking**, except in designated areas. No pets are allowed at the venue.
- Vendors must be open by 4:30PM on Aug 14, and 11:00AM on Aug 22 and remain open until gates close to the public. See application for specific timeline.
- The 100x100 Committee, Oliver Parks and Recreation, contractors, employees, and volunteers shall not be held responsible in any way for any physical or personal damage, loss of goods or property, or liability associated with this event.
- The Vendor expressly agrees to adhere to all Municipal, Provincial, and Federal statuses, bylaws, and regulations in obtaining proper permits and licenses to operate their business.
- The Vendor is not permitted to sell or serve any alcoholic beverages and to ensure that their employees and representatives are not under the influence while serving.
- Vendors who are in violation of the guidelines, are abusive to staff, volunteers or guests; or who display disorderly conduct may be forced to close and be removed from the Festival until they are able to return for tear down.

### VENDOR AGREEMENT

I \_\_\_\_\_ have read, and agree to comply with the rules and regulations prescribed by the Oliver 100 x 100 committee and agree to save and hold the Oliver Parks and Recreation Society and its' Directors free from any action resulting from any loss or damage to person/s or property whatsoever arising out of participation in the 100 x 100 Celebration events..

Signature: \_\_\_\_\_ Date: \_\_\_\_\_