



## AGENDA

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### REGULAR MEETING of OLIVER PARKS & RECREATION SOCIETY

Monday August 15, 2022

6:00pm Oliver Community Centre Meeting Room #1

*The Oliver Parks and Recreation Society gratefully acknowledges that we conduct our business on the ancestral, traditional and unceded territory of the Osoyoos Indian Band of the Okanagan Nation. We honour and pay our respects to the Osoyoos Indian Band and its people.*

**A. CALL MEETING TO ORDER**

**B. ADOPTION OF THE AGENDA:**

1. Call for additions or omissions.

**C. ADOPTION OF MINUTES**

**D. BUSINESS ARISING**

1. Local Food Infrastructure Grant Application – Hall Kitchen Renovation

**E. NEW BUSINESS:**

1. Staff Report: 2022 Capital Project Update

**F. COMMITTEE/DIRECTOR REPORTS**

**G. STAFF REPORTS:**

1. Recreation Supervisor
2. Recreation Manager

**H. UPCOMING MEETINGS:**

OPRS Regular Meetings      6:00pm Monday, September 19  
6:00pm Monday, October 16

OPRS Operations Committee 2:00pm Friday, August 26

OPRS 2023 Budget Workshop TBA September

**I. ADJOURNMENT**



## MINUTES

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### REGULAR MEETING of OLIVER PARKS & RECREATION SOCIETY

Monday July 25, 2022

6:00pm Oliver Community Centre 1/3 Hall

Present: Shiela Lange, Dennis Magoffin, Terry Schafer, Tamela Edwards, Marvin Louie, Aimee Grice, Helene Urcullu, Rachel Gifford, Deanna Maclean, Carol Sheridan

*The Oliver Parks and Recreation Society gratefully acknowledges that we conduct our business on the ancestral, traditional and unceded territory of the Osoyoos Indian Band of the Okanagan Nation. We honour and pay our respects to the Osoyoos Indian Band and its people.*

A. Society Chair Shiela Lange called the meeting to order at 6:01pm.

**B. ADOPTION OF THE AGENDA:**

1. It was MOVED and SECONDED to adopt the Agenda for the July 25 regular meeting of the Oliver Parks and Recreation Society as presented. Grice/Gifford CARRIED.

**C. ADOPTION OF MINUTES**

1. It was MOVED and SECONDED to adopt the Minutes from the June 20 regular meeting of the Oliver Parks and Recreation Society as presented. Schafer/Edwards CARRIED

**D. CORRESPONDANCE**

1. The Society received the information about tournament results from the Oliver Pickleball Club as information.

**E. NEW BUSINESS:**

1. The 2<sup>nd</sup> Quarter Financial Report presented by Bookkeeper Deanna Maclean was received by the Society.
2. The staff report prepared by the Manager regarding a Local Food Infrastructure Grant Application for the Community Centre Hall Kitchen Renovation project was received by the Society as information for resolution. It was MOVED and SECONDED to direct staff to submit a grant application for the Oliver Community Hall Kitchen Renovation Project to the 2022-2024 Local Food Infrastructure funding program. Edwards/Magoffin CARRIED
3. The staff report prepared by the Manager regarding the RFP award for the Oliver & District Arena Dehumidifier Replacement and Energy Controls project was received by the Society as information for resolution.



**OLIVER PARKS AND RECREATION SOCIETY  
STAFF REPORT**

**To:** Oliver Parks and Recreation Society  
**From:** Carol Sheridan, Manager of Recreation  
**Date:** August 12, 2022  
**Subject:** OPRS 2022 Capital Project Update  
**Action:** Receive report as information

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The following capital items were included in the approved 2022 Capital Financial Plan. Listed are the amounts budgeted and any notes on the status of the project (not started, in progress, % complete, complete)

**ARENA:**

Capital items for Oliver & District Arena as recommended in the Facility Condition Audit (\$220,000):

1. Roof Replacement = \$100,000 **in progress**
  - Quotes received for budget purposes in August 2021
  - RFP opened August 12, deadline for submissions August 26
  - Target completion date is October 31
  
2. Dehumidifier Replacement = \$120,000 **in progress; 30% completed**
  - Polar Engineering contracted to engineer and project manage the replacement of the dessicant dehumidifier and upgrade refrigeration control system to effectively control the condenser fan and brine pump
  - Site visit completed March 15, project deliverables established
  - RFP for Dehumidifier and Energy Recovery Measures closed July 15
  - Contract awarded to Glacier Heights Refrigeration
  - Lead time on dehumidifier unit is 48 weeks, all project equipment unit has been ordered and a 50% deposit paid. Will need to be transferred to 2023 Capital Finance plan.
  - Ducting, electrical panel upgrade, floating head control and VFD on brine pump expected to be received and installed by Dec 31, 2022.
  - Target completion for dehumidifier install is July 31, 2023
  - Total costs to date = **\$78,851.57**
  
3. Oliver & District Arena Rehabilitation Project \$3,290,000 = **not started**
  - Waiting for announcement of Infrastructure Funding
  - RFP development for Consulting Team Services is underway

## HALL:

Capital items for Hall as recommended in the Facility Condition Audit:

1. Replacement of resilient sheet flooring \$120,000 = **in progress; 85% complete**
  - Site meeting with potential contractors April 7
  - HazMat Site Visit Peak Environmental April 8
  - RFP closing date April 22
  - Contract awarded May 16 to Meridian Enterprises (dba Underfoot Flooring)
  - Installation in the Main Hall completed June 30
  - Sunrise Restorations completed a moderate risk asbestos removal of cove base and silica tile in south entrance to the Hall June 27-30
  - Further work will commence August 28-Sept 9 to install LVP flooring in Meeting Room #2 and in the hallway behind the office/meeting rooms.
  - Total costs to date: **\$91,419.29**

## PARKS:

1. Community Park Concession Building Renovation \$25,000 **100% complete**
  - RFQ closed in Dec 2021; tender awarded to Sunrise Restorations with subcontractor Argon Electric
  - Project start date was April 25, project was completed June 6.
  - Further work required to provide year round water service to building.
  - Total costs to date = **\$22,987.65**
2. Oliver Sport Court Development Project \$130K **100% complete**
  - Site prep for expansion completed in March
  - Net post sleeves and fencing install April 11-22
  - First asphalt paving lift April 22, TOMKO sport surfacing phase May
  - Divider fencing and gates completed May 24
  - Work continues to remediate the site around the perimeter of the new courts
  - Courts opened for play May 25, official grand opening June 11
  - Total costs to date = **\$153,550.15**
3. Lion's Park Washroom Building Retrofit \$220,00 **in progress; 10% completed**
  - Designs for tender/pricing completed by Tony Giroux
  - RFP under development
4. Community Park Disc Golf Course \$12,000 **100% complete**
  - 9-hole beginner course was mapped out in March
  - Baskets/tones were installed April 8
  - Kiosk, map and tee signage installation complete July 15
  - Total cost to date = **\$9,292.51**

**POOL:**

1. Interior & Washroom Accessibility Improvements \$50K **in progress; 5% completed**
  - Design process underway to develop a new accessible change/shower room and front lobby configuration
  - Target completion date is Dec 31, 2022

**OTHER**

1. New Truck for Vehicle Fleet \$50K **100% complete**
  - Ordered January 7, estimated 8-12 weeks for delivery
  - Truck arrived, was insured and decals put on by May 6
  - Total cost to date = **\$55,358.51**

**Oliver Parks & Recreation Society**  
**Staff Report**

**To: Oliver Parks & Recreation Society**  
**From: Katie Hadwin, Recreation Supervisor**  
**Date: Thursday, August 11, 2022**

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**Summer Camps:**

We are coming to the end of week 6 of summer camp programming, with two more weeks to go. We wrap up all summer programming by Friday, August 26. To date, we have had 447 individual registrations within 6 weeks of camp, 357 local enrollments and 90 from out of town. Of the 357 locals, 107 registered online and the rest came in to register in –person or over the phone. Feedback has been excellent from parents, they really appreciate Sun Fun staff helping bring kids to and from the pool for morning swim lessons. We’re very fortunate to be able to rent Osoyoos Recreation’s bus, totaling 10 out trips this summer. Bus outings included Ok Falls Beach, Kobau Lanes, Osoyoos Gyro Park and Mount Baldy.

**Fall Program Highlights:**

OPRS Fall 2022/Winter 2023 Rec guide is still in the draft process with Munday Media. Aiming to go to print within the next week.

Some exciting new opportunities we are offering this fall:

- *True North Warrior Arts:* black belt instructor, Dan McGifford, wants to teach students to respect each other and themselves and to develop both mentally and physically during the program and build on each class. This program will run Tues, Wed, and Thurs and is offered 6-8pm for ages 6-13 and 14+ at SOSS.
- *Goofy Golf:* kids will create their own mini golf course out of loose random parts, and then try Frisbee golf, ages 6-10
- *Dig-It:* kids will explore and unearth an archaeology dig – sifting through the sands to unearth pirate treasure and ancient wonders, ages 5-7
- *Let’s go:* kids will craft up a passport on arrival. After a plane ride we will arrive at a tropical destination and it will be time to get creative. Bring a suitcase sized imagination to this class! Ages 5-7
- *Small Steps for Big Changes:* We are partnering with UBC Diabetes Prevention Research Group to offer an evidence based program that can help people make lasting lifestyle changes to lower their risk of developing type 2 diabetes. Eligible participants learn how

to incorporate physical activity into their daily routine, and make sustainable dietary changes. Sheryll Matheson has completed her training as a “coach” in this program and can soon schedule one-on-one sessions with interested clients and orientate them in the weight room on the equipment. A program launch to local practitioners will commence in early September.

- *Chopra Mantra Meditation* – providing an in-depth education in the science, philosophy and technique of mantra meditation, which is teachable to all levels. Regular Meditation practice establishes tangible benefits for mental and physical health including: reducing stress and burnout, improving your brain; including focus, memory and the ability to learn. Meditation decreases blood pressure and hypertension, lowers cholesterol levels, reduces the production of stress hormones including cortisol and adrenaline, provides more efficient oxygen use by the body, improves immune function and helps you create more harmonious, loving relationships, improves creativity and problem solving, decreases depression, anxiety and insomnia, ages 13 and up, \$15/visit, sessions offered on Mondays Sept – Dec, 12:00-1:00pm
- *Financial Matters* – OPRS and Osoyoos Credit Union (OCU) are partnering to offer workshops on financial literacy. Topics will include: Money Matters, Budgeting for Success, Building Credit and Borrowing, Savings, Investing and Home Ownership and Fraud Awareness. Sessions available to ages 16 and up.



## STAFF REPORT – July 19, 2022

From: Carol Sheridan, Manager

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### Administration/Labour Management

An application for a Local Food Infrastructure Grant to support the renovation of the Community Hall Kitchen and purchase of food processing equipment to establish a stronger local food system with a focus on processing and consumption was submitted to Agri-Foods/Agriculture Canada on July 22. Notice will be given to successful applicants within 100 days and successful projects must be completed before June 2024.

Jan Black, former RDOS Recreation Coordinator in Okanagan Falls has accepted a grant writing position starting August 28, 2022.

Mid-season check in meetings were held with all student/summer employees. Sun Fun Day Camp and Oliver Pool staff will be finishing up their seasons August 6 and Sept 4, respectively. Our Youth Experience Parks Worker will have her last shift the week of Sept 5.

### Facilities

**Arena:** Big League Baseball Experience Camps has started in Oliver and the group has moved into the arena facility until Sept 4. The installation of ducting and other energy control measures as part of the dehumidifier replacement project will begin the week of Sept 6. Staff will continue to make repairs to broken brine lines in preparation for the ice place start up Sept 8. The RFP for the replacement and repair of the arena roof opened August 12 with a target completion date of October 31.

**Hall:** The Community Hall flooring replacement project will continue in Meeting Room #2 and hallway between the weight room and office August 28-Sept 9. A new rooftop unit to replace the failed unit for the 1/3 Hall has been ordered due to the significant lead time required to receive the unit (expected delivery is April 2023) and will be included in the proposed 2023 budget. The Hall continues to be used for summer camps, weddings, funerals and other special events.

**Pool:** Summer swimming lessons, Eels swim club and scheduled public swims and Aquafit classes are going very well at the Oliver Pool. We have completed a Bronze Medallion class and August 15 the Bronze Cross advanced aquatics class begins to train a new generation of lifeguards thanks to our newly certified Lifesaving Society Instructor Dayna Ingbritson. With the Red Cross ending their swim lesson program in early 2023, we will be offering our pool staff certified as Water Safety Instructors the opportunity to take the Swim for Life transition clinic through the Lifesaving Society of BC. In 2023 we will be offering the LSS Swim for Life lessons at the Oliver Pool. There was a break-in to the pool office this past month that resulted in stolen equipment, a police file was created and staff have been debriefed on closing procedures that will help prevent further criminal activity.

**Parks:** We have experienced a significant amount of vandalism and theft in our parks this summer, primarily in Community Park and Lion's Park. Music in the Park continues every Thursday night at the

Community Park bandshell and Big League Experience Baseball Camp hit the ball diamonds on August 2 and continue until Sept 2. Starting August 16 we will be making some improvements to the east entrance and fencing at the off-leash dog park in Lion's Park.

### **Community Development**

Staff worked with partners from the Oliver Youth Table such as the Foundry and Okanagan Boys and Girls Club to co-produce a very well attended youth-only Pool Party event at the Oliver Pool and Community Park on July 22. We estimate that over 60 youth attended the swim and BBQ.

The Society is partnering with the Town of Oliver to produce the Spirit of Oliver Awards luncheon and volunteer appreciation event at the Oliver Community Hall on Friday August 19.

Preparations continue for the annual Roots & Fruits Expo which involves several partner organizations and will be the community celebration of the summer. The Rock & Roll Picnic featuring "The Hip Replacements" and the Top Dog gourmet hot dog competition is on Friday August 19 and the Parade and Expo (all day live entertainment indoor and outdoor exhibits and activities) on Saturday August 20. Application/entry forms for the Parade and Food/Merch Vendors are available in the office and on the festival website and the entry form for the Exhibit Hall prize entries is also on the website <https://oliverrootsandfruits.com/roots-fruits-expo/> . Tickets for the Rock and Roll Picnic are now on sale at the admin office and the marketing campaign for both events is in full swing. There are still a few volunteers needed for both events, assisting the chefs with food prep on Friday 4-6pm, serving in the beverage garden both nights 7:30-9:30pm and greeting people at the gate on Saturday (all shifts). A sign-up sheet for volunteers is also on the event website.